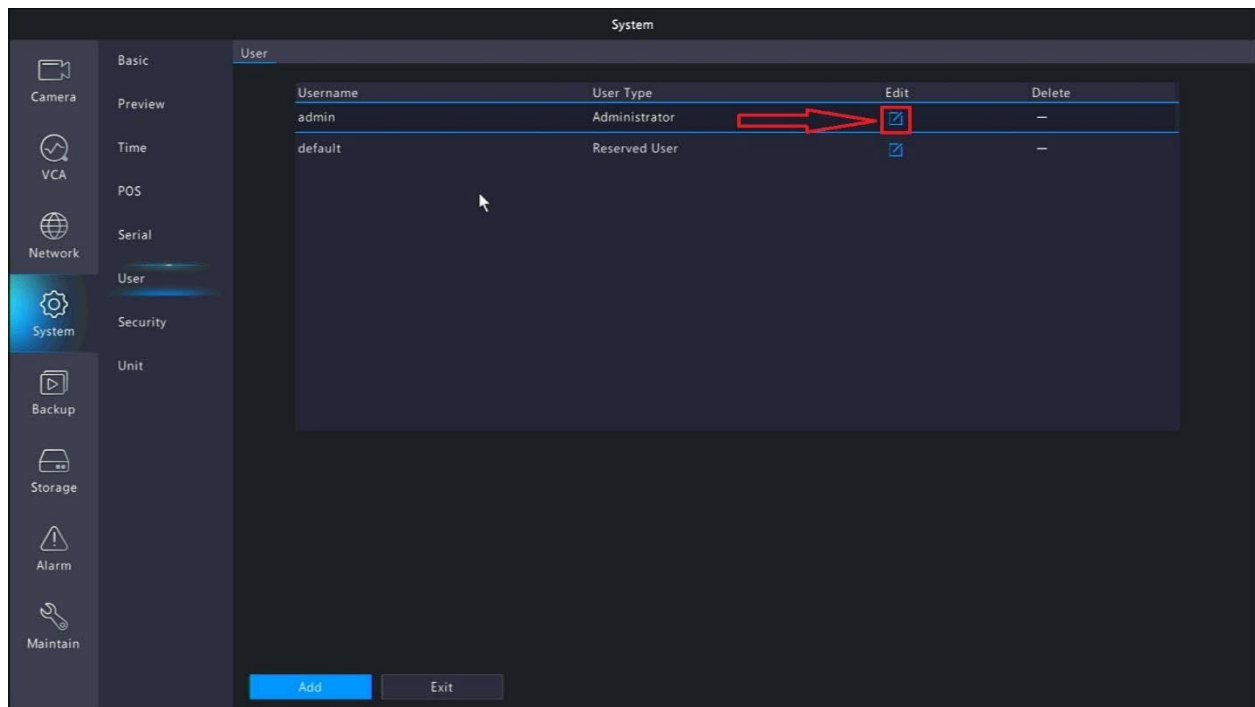


Modifying Password Surevision

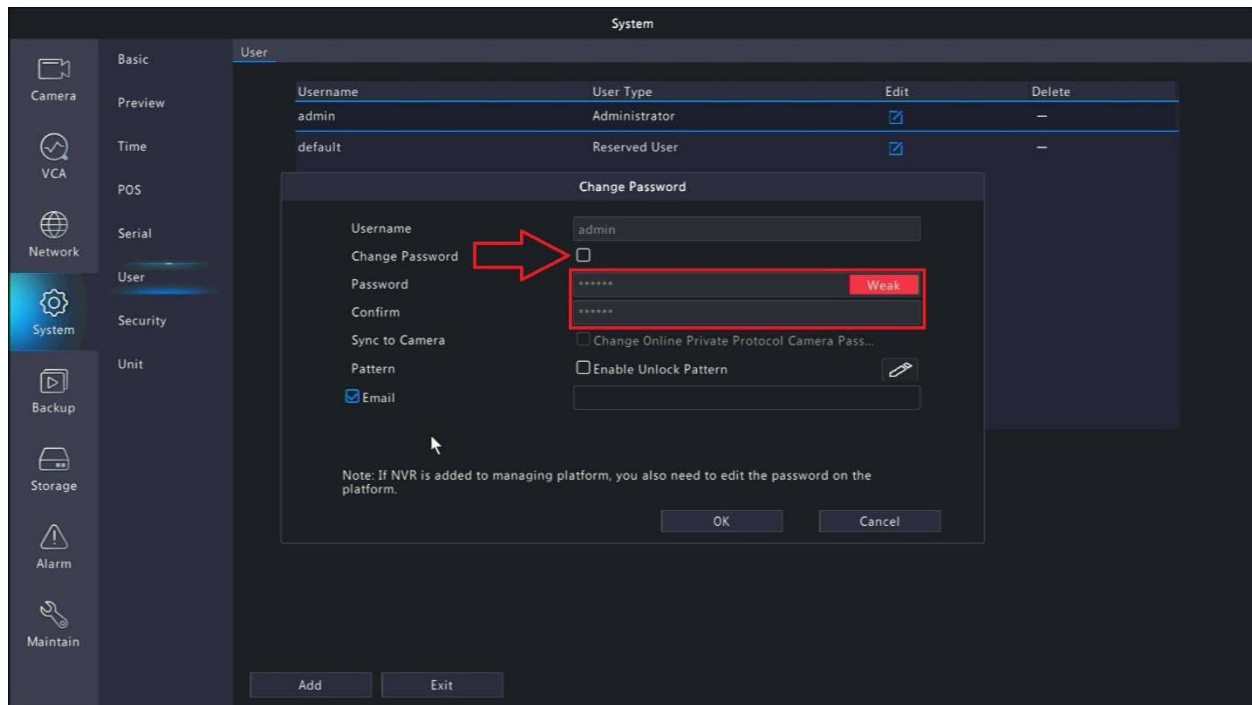
IMPORTANT (If you do not know your password, this guide will not be of help, and you will instead have to refer to the Reset Your Password PDF guide linked [here](#)).

First, **Right click** on your **live view**. Then hit **Menu**, the system will then ask for your **current Password**.

However, if you do know your password. Once you **Login**, the **Menu** will open on the **Camera tab**. Click on the **System tab**, then head to the **User subtab**. You will be greeted with the screen below.



From here, click the **Box** under **Edit**. A **Box** will pop up asking you to confirm your **Current Password** confirm your current **Password**. Then, a **Box** will appear. Letting you **Change your Password** as shown below.



IMPORTANT (If you check the Check Box on the Sync to Camera the system will apply your new password to the cameras. Which will cause all cameras to show invalid Username or Password, and you will have to change the Passwords of all the Cameras back to the Default: 123456 to get them back online. If you do not want to change the password on the cameras leave this unchecked.)

Once on this page, you'll want to click the **Check Box** that says **Change Password**. The greyed-out boxes will now let you **Enter** and **Confirm** a **Password**. Your new **Password** **MUST BE nine characters**. Including a **Capital letter**, **Numbers**, and a **Special character** (!, \$, etc.) We recommend **writing the Password down** before you **Enter** and **Confirm** it. As you will need the new **Password** to **change your Password** again in the future.

Otherwise, the **Check Box** for **Enable Unlock Pattern** can be clicked, and you can **Draw and Confirm a Pattern to Login** instead of your new **Password**. It is also a good idea to check that the **Email** shown on this screen is your **correct email address**. If it is not, please change it to your **correct email address**. As it will make a **Password Reset** more difficult should you need one down the line.

We highly recommend **writing down your new Password** especially if you choose to use a **Pattern**, because if you forget it you will have to go through the process of **Resetting your Password**. Which will be a longer process, but don't worry we have a **guide** for that as well. As for now, congratulations on **changing your Password** successfully.